

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
August 26, 2015

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A meeting of the Broome County Board of Acquisition and Contract was held Wednesday, August 26, 2015, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, A. Martin

ALSO PRESENT: A. Suer, L. Schmidt, Law Dept.; J. Flynn, Purchasing; L. Boulton, DPW/Engineering; R. Blythe, S. Kukowski, County Clerk/Records Mgmt.; G. Kilmer, Transit; Mike Ponticiello, Emergency Services; J. Kelly, T. Eaton, OFA; D. Hamlin, Real Property; D. Preston, J. Bernardo, Executive; K. Andrews, Info. Tech.; Mike Sperry, Amy Gober, SOURCECORP BPS, Inc.

1. The Board reviewed and approved the minutes of the meeting held on August 12, 2015, as prepared and presented.

2. VENDOR: SOURCECORP. BPS, Inc.  
DESCRIPTION: Bid #2015-087 - Scanning services - low bid  
REQUESTED BY: R. Blythe, S. Nealon, County Clerk/Records Management  
TERM: 10/1/15-9 /30/16 - Two optional one year renewals available through 9/30/18  
**CORRECTED TERM IS: 9/1/15-8/31/16 w/ two optional renewals through 8/31/18**  
COST: EST NTE \$102,750.00  
**BAC ACTION: Mike Sperry, Director of Government Services gave an overview of their company's qualifications and its operations. J. Flynn presented the board with NYS Procurement Bulletin Preferred Source Guidelines. Discussion ensued, including L. Schmidt on laws regarding Procurement. Item is approved, contingent on Law Dept. review and approval. Law Dept. to process  
CA 3-186-1  
BUDGET LINE: 04000001.CIP**

3. VENDOR: Syracuse Scenery & Stage  
DESCRIPTION: Bid #2015-084 - Purchase of Stage Curtains - low bidder  
REQUESTED BY: A. Capozzi, Forum  
TERM: One time purchase through 10/31/15  
COST: NTE \$13,987.00  
**BAC ACTION: Approved, Purchasing Dept. to process  
CA 8-Misc.  
BUDGET LINE: 42010008.5202.6002102.4220007**

4.     VENDOR: Aztec Masonry Construction  
DESCRIPTION: Bid #2013-077 - Renewal - Journeyman masonry services  
REQUESTED BY: H. Miller, DPW  
TERM: 9/1/15-8/31/16 - One optional one year renewal remains through 8/31/17  
COST: NTE \$54.67/hour - No change  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-1451-1**  
**BUDGET LINE: Various**
  
5.     VENDOR: Various vendors  
DESCRIPTION: Bid #2015-074 - Purchase of auto and light truck replacement parts  
REQUESTED BY: J. Flynn, C. Ellsworth, Purchasing  
TERM: 9/1/15-8/31/17 - One optional one year renewal available through 8/31/18  
COST: Per attached catalog discounts  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-1462-1**  
**BUDGET LINE: Various**
  
6.     VENDOR: Integrated Water Management, Inc.  
DESCRIPTION: Bid #2012-087 - Renewal - Treatment of water systems at various county facilities  
REQUESTED BY: H. Miller, DPW  
TERM: 10/1/15-9/30/16 - One optional one year renewal available through 9/30/17  
COST: NTE \$21,466.64 - No change  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-1772**  
**BUDGET LINE: Various**
  
7.     VENDOR: Superior Lubricants  
DESCRIPTION: Bid #2015-071 - Purchase of motor and hydraulic oils, greases and lubricants for various county departments and open to political subdivision  
REQUESTED BY: J. Flynn, Purchasing  
TERM: 9/1/15-8/31/17 - One optional one year renewal available through 8/31/18  
COST: Per attached spreadsheet  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-2074a**  
**BUDGET LINE: Various**

8.     VENDOR: Daniels Paint and Decorating Center, Inc.  
DESCRIPTION: Bid #2015-085 - Purchase of paints, stains and paint supplies-sole bidder  
REQUESTED BY: H. Miller, C. Ellsworth, DPW  
TERM: 9/1/15-8/31/17 - One optional one year renewal available through 8/31/18  
COST: Per attached spreadsheet  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-2190**  
**BUDGET LINE: Various**
  
9.     VENDOR: Tracy Road Equipment  
DESCRIPTION: Purchase of OEM parts and labor for equipment (Freightliner, Sterling, Western Star, Alamo, Sakai and Etnyre) - sole bidder - Single Source  
REQUESTED BY: P. Latting, J. Sullivan, DPW/Highway  
TERM: 9/1/15-8/31/16  
COST: EST NTE \$75,000.00 with labor rate at \$95.00/hour  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-2203**  
**BUDGET LINE: 30020105.3160.6004040**
  
10.    VENDOR: Anderson Equipment Company  
DESCRIPTION: Purchase of OEM Komatsu parts - sole local dealer - Single Source  
REQUESTED BY: P. Latting, J. Sullivan, DPW/Highway  
TERM: 9/1/15-8/31/16  
COST: EST NTE \$75,000.00  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-2205**  
**BUDGET LINE: 30020105.3160.6004040**
  
11.    VENDOR: Red Hawk Fire & Security  
DESCRIPTION: State Contract #PT63301, Award #20191, Group #77201 - Program and troubleshoot fire alarm at PSF  
REQUESTED BY: H. Miller, DPW  
TERM: 7/7/15-7/8/15  
COST: NTE \$950.00 - Work is completed  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2339**  
**BUDGET LINE: 15020501.1010.6004138**
  
12.    VENDOR: Bothar Construction, LLC  
DESCRIPTION: Bid #2013-057 - Renewal - General Infrastructure Repairs  
REQUESTED BY: D. Schofield, S. Brown, DPW/Engineering  
TERM: 8/1/15-7/31/16 - One optional one year renewal remains through 7/31/17

COST: Per attached rates - NTE \$34,999.00/job  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2356-1**  
**BUDGET LINE: Various**

13. VENDOR: C&S Companies  
DESCRIPTION: Release of retainage for professional services for the CR96 River Road Bridge Project - Design Phase Only  
REQUESTED BY: L. Boulton, L. Raychel, DPW/Engineering  
TERM: No Change  
COST: NTE \$11,319.74 - Release of retainage  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2362**  
**BUDGET LINE: 29010105.5202.6004572.2920064**
  
14. VENDOR: Trapeze Software Group  
DESCRIPTION: Maintenance for the Scheduling and Dispatching software - Sole Source  
REQUESTED BY: G. Kilmer, P. Memos, Transit  
TERM: 10/1/15-9/30/16  
COST: NTE \$14,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 14-422**  
**BUDGET LINE: 31010105.2040.6004192**
  
15. VENDOR: Hawk's Haven  
DESCRIPTION: Maintenance and repairs on tax acquired properties  
REQUESTED BY: D. Hamlin, C. Riley, Real Property Tax Service  
TERM: 9/1/15-8/31/16  
COST: NTE \$34,999.00 @ \$40.00/hour  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 26-1112**  
**BUDGET LINE: 17000001.1010.6004584**
  
16. VENDOR: Reliable House Services  
DESCRIPTION: Maintenance and repairs on tax acquired properties  
REQUESTED BY: D. Hamlin, C. Riley, Real Property Tax Service  
TERM: 9/1/15-8/31/16  
COST: NTE \$14,999.00 @ \$40.00/hour  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 26-1221**  
**BUDGET LINE: 1700001.1010.6004584**

17.   VENDOR: Binghamton Housing Authority  
DESCRIPTION: Renovations to kitchen area that will be used by the Adult Day Care Program for at least 5 more years  
REQUESTED BY: J. Kelly, T. Eaton, OFA  
TERM: 8/1/15-12/31/15  
COST: NTE \$7,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 292-311a**  
**BUDGET LINE: 94000099.6170.4660003**
  
18.   VENDOR: Technology Resources, Inc. (TRI)  
DESCRIPTION: Amend contract for Peoplesoft HRHS Update Services to extend term  
REQUESTED BY: K. Andrews, N. Townsend, Information Technology  
TERM: 1/1/15-4/30/16 - Extend four months  
COST: NTE \$492,000.00 - No change  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1236-402a**  
**BUDGET LINE: 10020001.5202.6004505**
  
19.   VENDOR: Various vendors  
DESCRIPTION: Bid #2015-072 - Purchase of groceries and select meats from various low bidders  
REQUESTED BY: M. Haus, Central Foods  
TERM: 9/1/15-12/31/15  
COST: Per attached spreadsheets  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 1618**  
**BUDGET LINE: 02010001.2060.6004030**
  
20.   VENDOR: Southworth-Milton  
DESCRIPTION: OEM Parts and repair for Caterpillar equipment - Single Source  
REQUESTED BY: D. Schofield, K. Hall, DPW/SWM-Landfill  
TERM: 10/1/15-9/30/16  
COST: EST NTE \$14,999.00 with labor at attached rates  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1732-475b**  
**BUDGET LINE: 38040007.2020.6004130**
  
21.   VENDOR: Oliver Packaging Equipment Solutions  
DESCRIPTION: Bid #2011-064 - Renewal - Purchase of two and three compartment trays and film used in the heat sealing machine  
REQUESTED BY: M. Haus, Central Foods

TERM: 9/1/15-8/31/16 - Final Renewal  
COST: NTE \$30,000.00 @ \$.2354/ea./3 compartment; \$.2101/ea./2 compartment;  
\$20.219/roll of film - No change in pricing  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 1748-65**  
**BUDGET LINE: 02010001.2060.6004031**

22. **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Bid #2013-076 - Renewal - Purchase of laser printer toner cartridges including printer repair services  
**REQUESTED BY:** J. Flynn, C. Ellsworth, Purchasing  
**TERM:** 9/1/15-8/31/16 - Two optional one year renewals remain through 8/31/18  
**COST:** Per attached spreadsheet - No change in pricing for existing cartridges - New cartridges added for new printers at the same price structure - Printer repair service included in price.  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 2567a**  
**BUDGET LINE: Various**
23. **VENDOR:** TSI, Inc. c/o A.J. Abrams Co., Inc.  
**DESCRIPTION:** GSA #GS-07F-0428U - Purchase of a TSI Portacount Pro+ Model 8038 Quantitative Respirator Fit Test System to include trade in w/ 3 yr. calibration contract  
**REQUESTED BY:** R. Serowik, N. Desko, Emergency Services  
**TERM:** One time purchase through 12/31/15  
**COST:** NTE \$10,632.39 @ \$12,132.39/each less \$1,500.00 Trade In  
**CORRECTED COST: NTE \$13,467.39 @ \$14,967.39/each less \$1,500.00 Trade In**  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 2784-1**  
**BUDGET LINE: 20010003.1011.6002709.2010026**
24. **VENDOR:** The New York Susquehanna & Western Railway Corp.  
**DESCRIPTION:** Amend contract for right of entry and a force account to extend term at no additional cost  
**REQUESTED BY:** L. Boulton, L. Raychel, DPW/Engineering  
**TERM:** 2/26/15-12/31/17 - One year extension  
**COST:** NTE \$69,524.94 - No change  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 2785a**  
**BUDGET LINE: 29010105.5202.6002205.2920073**

25. VENDOR: Zetron  
DESCRIPTION: State Contract #PT64776, Award #21390, Group #77200 - Purchase of headsets and maintenance for the 911 Radio Console System  
REQUESTED BY: R. Serowik, N. Desko, Emergency Services  
TERM: One time purchase and 5 years maintenance from date of Purchase  
COST: NTE \$12,524.40  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 2799a**  
**BUDGET LINE: 20010003.1011.6002709.2010029**

**SUPPLEMENTAL ITEM:**

26. VENDOR: Statewide Aquastore, Inc.  
DESCRIPTION: Inspection and repairs to Bubbler Lines on Aquastore Tank  
REQUESTED BY: D. Schofield, SWM/Landfill  
TERM: 9/1/15-9/30/15  
COST: NTE \$5,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1732-468**  
**BUDGET LINE: 38040007.2020.6004146**

There being no further business at hand, the meeting was adjourned at 11:25am.



Ann Marie Suer, Secretary  
Board of Acquisition and Contract